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**Washington State Examining Board Of Psychology  
Meeting Minutes  
October 17, 2003  
Department of Health  
Highline Community College  
Library Board Room – 5<sup>th</sup> Floor  
South 240<sup>th</sup> & Pacific Highway South  
Des Moines, WA**

Board Members Present: Dean Funabiki, Ph.D., Chair; Ray Harry, Public Member, Vice-Chair; Gloria Rose Koepping, Ph.D.; John Ramirez, Ph.D.; Douglas Uhl, Psy.D.

Board Members Absent: Patricia Hanson, Psy.D.; Lisa Richesson, Public Member; Elizabeth Robinson, Ph.D.; Jorge Torres-Saenz, Psy.D.

Staff Present: Janice Boden, Program Manager; Kathy Devine, Administrative Assistant; Kristen Mitchell, Assistant Attorney General; Judy Young, Staff Attorney

***OPEN SESSION***

1. *Call to Order* – The meeting was called to order at 9:20 AM.
  - ❖ Today's meeting agenda was approved after postponing agenda items 8 and 11 to the December 6, 2003, board meeting.
  - ❖ A motion was passed to place the Goal Committee Reports on future agendas after the working lunch, allowing for the committees to meet before making their reports.
  - ❖ The Board reviewed and accepted the minutes from the September 12, 2003, board meeting.
2. *Goal Committee Reports*
  - ❖ Oral Examination Committee – The committee met and is ready to submit revisions for the oral examination this afternoon. If legislative changes are passed in the upcoming session, the changes affecting the oral examination would not go into effect until 2005.
  - ❖ Newsletter Committee –
    - a. It was recommended that board members be thinking of articles to submit for the next newsletter.

- b. It is the Board's recommendation that the newsletter is sent out before December's board meeting.
  - c. The Washington State Psychological Association (WSPA) will add a link on their website to the newsletter.
- ❖ Rules Committee -
  - a. Records Retention Proposal – Records Retention article with revisions will be published in the newsletter. Awaiting feedback.
  - b. Custody Evaluation Proposal – Awaiting economic feedback
  - c. Post-Doctorate Experience Requirement – Awaiting economic feedback
- ❖ On-Line Therapy Committee – No Report
- ❖ New Licensee Orientation Committee - Ms. Boden drafted a brochure to send to the newly licensed psychologists. It is being reviewed by WSPA.
- ❖ Ethics Committee - The Board has not approved the American Psychological Association (APA) 2002 Ethics Guidelines.

**Decision: Add to the December agenda a discussion of the APA 2002 Ethics Guidelines and WAC 246-924-351 Rules Of Ethical Conduct.**

3. Executive Director and Program Manager Report
  - ❖ Department of Health Items – No Report
  - ❖ Legislation – Barriers Bill is on track.
  - ❖ Monthly Expenditures – No Report
  - ❖ Disciplinary Status Report – The Department has improved in moving the disciplinary cases forward. The Board is concerned for public health when psychologists continue to practice while a complaint is in process. A Summery Suspension can be issued suspending a license during the complaint process if the complaint is of a serious nature.
4. Term of Like Import – The Board discussed a letter from a psychiatrist who wishes to use the term “psychology” in the name of his practice.
 

**Decision: Ms. Boden will coordinate with the Medical Commission and the AAG in drafting a letter in response denying the request.**
5. *Surrender of License* - The Board made revisions of the drafted policy that would establish parameters for license surrender in lieu of other sanctions under RCW 18.130.160(12).
 

**Decision: Surrender of License to be reported to HIPDID as disciplinary action. Add to December 2003, agenda. Revisions of the policy include:**

  - ❖ The respondent is at the end of his or her effective practice and by his or her own choosing, agrees to retire from and not resume the practice of psychology
  - ❖ The respondent's circumstances prohibit him or her from performing the duties of his or her profession.
  - ❖ If sanctions were pursued, the complainant would be significantly harmed or re-victimized disproportionately to any benefit of the public protection.

6. *Statute and Rule Change Request from Washington State Psychological Association* – Lucy Homans apologized to the Board for the late timing of the WSPA's request. She discussed with the Board the benefits of WSPA's request if the Board were to add to the Barriers Bill language, which would allow for psychology students to meet the experience requirement for licensure within their doctoral program. The Board discussed the pros and cons of this request.  
**Decision: The Board passed a motion to send the WSPA's request to the Department of Health for review for the possibility of adding to the Barrier's Bill. Also to be sent to the Department for review is a handout from ASPPB listing seven concerns regarding implementation of statute and rule change.**
7. *Public Comment* – Loren McClurg addressed the Board regarding a complaint he had filed with the Board against a psychologist that had performed a parenting evaluation on him. He supported the proposed parenting plan and highlighted issues in his case which would have been addressed if the parenting plan had been in effect. He also proposed that collateral summaries be open to discovery and full disclosure so that if false allegations are made, the other party will know; and for single party evaluations, residential recommendations not be made.
8. Parliamentary Procedure – **Deferred to December Board Meeting.**
9. American Red Cross Inquiry – The Board reviewed an inquiry from the American Red Cross asking if psychologists, they use during a disaster, are or would be exempt from the record keeping requirement.  
**Decision: Response to Red Cross: The Board maintains that the law with respect to record keeping for psychologists should be followed. We recognize however the special circumstances that may be involved during a disaster situation, which may not allow for strict adherence to the record-keeping laws. The Board elects to not take a particular stance in response to the specific inquiry concerning record keeping.**
10. Ray Harry reported on his attendance at the Council on Licensure, Enforcement and Regulation 2003 Annual Conference (CLEAR). Mr. Harry found the CLEAR conference very valuable for him, as a public member of the Board, to attend. It gave him greater understanding of other board's and state's licensing procedures.
11. Board Meeting Dates for 2004 - **Deferred to December Board Meeting.**

#### *CLOSED SESSION*

12. The Board met in closed session to determine the disposition of complaints (presented without identifying information), to review applications for examination and to discuss the oral examination process.

#### *Disciplinary Cases – Cases Considered:*

- ❖ Case #2003-02-0001PY – Close, no violation

- ❖ Case #2003-03-0011PY – Close, no violation
- ❖ Case #2003-01-0003PY – Close, no violation
- ❖ Case #2003-02-0007PY – Close, no violation
- ❖ Case #2003-03-0007PY – Statement of Charges

Respectfully Submitted by:

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Janice K. Boden, Program Manager

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Kathy Devine, Administrative Assistant

Approved by (Board members present):

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